

Category 3

Documented Quality Management System

1.0 Scope

- 1.1 Scope: To address supplementary quality requirements that are applicable on MSM purchase orders when (Appendix A) is referenced, for the supplier "Category 3". It will be the responsibility of applicable suppliers to obtain these additional requirements on the MSM web site as depicted on the purchase order
- 1.2 Purpose: Purpose is to flow down consistent quality expectations and requirements in accordance with good standard practices. The expectations that all applicable requirements shall be met, and/or if it is determined that there are requirements that are not able to be achieved MSM must be notified of the non-conforming condition

2.0 Requirement:

- 2.1 As part of any Job-Related Purchase Order issued from MSM, the following supplemental quality requirements apply as applicable for suppliers identified as "Category 3".
 - 2.1.1 (Conflict Minerals) Material suppliers that are providing materials to MSM, all materials shall be in accordance with the (Dodd-Frank Section 1502) conflict minerals regulation. Materials that contain (3TG) minerals, (Tin, Tungsten, Tantalum, and Gold) are applicable, and shall be provided by approved smelters, and or revert. Smelters must be identified on all C of C's submitted to MSM.
 - 2.1.2 (Supplier Facility Access) If so requested and/or necessary MSM's representatives and/or MSM's customer's representatives, reserve the authority to access and initiate validation activities at the suppliers premises. This authority reserves the right of access by MSM, our customers, and regulatory authorities to applicable areas of facilities and to applicable documented information, at any level of the supply chain.
 - 2.1.3 (Non-Conforming Outputs) Any process that is being performed to MSM, Customer, Industrial, and/or Government specification, where the results deviate from planned accepted results are considered non-conforming even though re-work is permitted by the procedure and process) is subject to approval by MSM prior to shipment from the source performing the process. In the event the supplier has material that is non-conforming and not re-workable to the applicable requirements a request for permission to ship must be approved by MSM's Quality department prior to shipment. The supplier shall be responsible to respond to MSM's "Discrepant Material report" with the cause and corrective action as requested.
 - 2.1.4 (Offload) A supplier shall not offload any part of the order without the knowledge and approval of MSM

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- 2.1.5 (Flow down requirements) Applicable requirements to include customer requirements shall be flowed down to sub-tier outside suppliers
- 2.1.6 (Process Source and Special Processes) Supplier shall utilize customer-designated or approved external providers including process sources (ex. casting processes; special processes, etc...)
- 2.1.7 (Changes) It is the responsibility of the supplier to notify MSM of changes to the processes, products, and/or services, including changes to suppliers. changes in equipment (including location), and locations of manufacture, and obtain approval from MSM of these changes.
- 2.1.8 (Inspection and Verification) Inspection and verification documentation may be provided with purchase order. It is the responsibility of the supplier to complete all applicable documentation of inspection and verification and forward documentation with applicable products. When inspection and verification document is not provided it is the responsibility of the supplier to initiate all necessary and required verification to ensure acceptable product.
- 2.1.9 (Special Process Supplier) Must utilize qualified personnel to perform special processes, and in accordance to applicable Industry standards and Customer Specifications
- 2.1.10 (Records) It is the responsibility of the supplier to retain records that ensures that processes have been carried out as planned. Records shall be retained for an indefinite period and MSM shall be notified for authorization prior to destroying.
- 2.1.11 (Ethical Behavior) The supplier is encouraged to implement a code of conduct that encourages their employees make ethical value choices. The suppliers employees must not act fraudulently, deceiving people, or making false claims, or allow anyone else to do so. This include defrauding or stealing from MSM, customer, or any third party, and any kind of misappropriation of property.

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Revision Table

Revision Number	Revision Description	ECN/PA Number	Revision Date	Revised By
-		-	-	-
Owner Signature:		Management Rep. Signature:		
Author:	<i>Mark White</i>	Date:	10/23/2017	